

2023 Annual Meeting Minutes

DATE: June 13, 2023

TIME: 6:00 p.m.

LOCATION: Westview Alliance Church

9804 Illinois Road

Fort Wayne, Indiana 46804

ITEM 1: CALL TO ORDER

ITEM 2: KRISTI INTRODUCED BOARD MEMBERS.

ATTENDANCE:

Douglas Routh, President Kristi Griffith, Vice President Mark Wright, Treasurer Amy Schenkel, Secretary

Leigh Ann Routh Todd Adams
Steve Wirth Chuck Collier

David Nicole

ITEM 3: 1. PRESIDENTS REPORT

- Plan to order lights for up front in the next month
- Ideas for up front:
 - o Back to school bus safety
 - Upcoming date Sept garage sale date 9/7-9/9
 - o Tree
 - Trailers/boats/campers
 - Trash/Recycling cans
 - Not submitting an architectural request
- How citations work
 - Courtesy letter notifying homeowners of the violation and provides a date to rectify the violation
 - Second notice: \$100 fine if violation is not rectified within the given time frame

- Third notice: Sent from our attorney and legal action could be taken
- How to change a covenant
 - Our bylaws state that 75% of the entire neighborhood would have to vote "yes" to change a covenant
 - o If anyone is interested, Doug suggested the homeowner petition the neighborhood and if they receive 75% of homeowners who sign they'd be "for" the covenant change, bring the petition to the board to take an official neighborhood vote of all homeowners

2. VICE PRESIDENTS REPORT

- Vendor review
 - Snow removal
 - Fairest price from bids we received
 - 3 inches or more of snow=they plow and give us a heads up they're coming
 - Below 3 inches=they ask the board, we look at the streets and respond
 - Reminder to try to park in driveways when snow is predicted as it's difficult for the plow to get around vehicles that are parked on the street
 - We're in the process of putting together a plow map to show where snow should be piled so it doesn't block driveways. Balancing act to not make them move snow further
 - o Jones Fish Ponds
 - Algae control
 - Maintain/store fountains
 - Rogers Electric fixing the transformer at one pond
 - 4 are having motors replaced (muskrats chewed cords)
 - Fountains run on timers
 - Reminder that the fountains are 240 volt no swimming or boating in the ponds

 Fishing is catch and release and neighbors should only fish from the common areas unless the homeowner is fishing on their own property

o Grounds/Landscaping

- Long time vendor, Kraener, transitioning his company to an employee, Raj
- Same rates but not charging the 10% surcharge for higher gas prices that Kraener was
- They shared that they're having trouble keeping/finding employees so if you know of any common place not being mowed, please inform the board
- There's a tree down in the pond between Sail Wind & Timberlake they will remove once ground is hard enough to drive on. Kristi will contact the homeowners to get their approval for the best path to drive on/remove the tree

Entrance

- Some tree uplighting has been damaged and will need to be replaced
- Entryway spruce that was damaged/removed after last year's storm - we plan to get this replaced
- City plans to stripe the exit to show that it's a one-lane exit

o Misc.

- Please try to blow grass off sidewalks after you mow do not blow into the street
- If you have a tree near the sidewalk, please be mindful of walkers and trim limbs/branches so they aren't an obstruction to those using the sidewalks

Committees

- If any homeowners would like to join a committee, please reach out! You don't have to be on the board to be a committee member
 - Architectural Review Committee
 - Social/Connection Committee
 - Grounds Committee

Special Projects Committee

3. TREASURER'S REPORT

- Mark presented the 2022 Statement of Revenue and Expenses: 2022 Revenue \$48,004. Expenses \$65,593
 - Reasons for deficit:
 - Increased cost from Landscaper (10% surcharge for fuel)
 - We used to store our pond fountains at a homeowner's place of employment, now we pay Jones fish to remove and store
 - HOA Life software
 - Tent for events
 - Derecho clean up (downed trees)
- 2023 Budget = \$52,610 (dues were raised 10% in 2023)

4. ARCHITECTURAL REVIEW COMMITTEE REPORT

- Chuck shared the purpose of the ARC: to maintain the covenants
 - 2022: 28 submissions via HOA Life, 15 day average response time
 - o 2023 so far:: 31 submissions, 10 day average response time
- For project submissions, be sure to include a description, location on property/home, dimensioned drawing, materials, colors
- We will work with you to help get your project within the covenants and following city ordinances

5. SOCIAL COMMITTEE REPORT

- Purpose of the Social Committee
 - Advise and assist the Board in creating and providing social and recreational events which are geared to the interests and needs of the community.
 - o Homeowners are invited to join the committee
- 2022 Events::
 - Holiday light/decorations contest
 - o First Annual National Night Out BBQ
 - Easter Egg Hunt

- Scavenger hunts ("You've been boo'd" in the fall and
 "You've been pinched" in the spring surprising
 neighbors with treats left on their doorstep)
- Adding "Yard of the Month" award in July
- Saving money
 - Local businesses sponsoring our events so we don't have to use money from the reserve/homeowner dues or charge homeowners to attend events like the BBQ
 - If you own a business or work for a business that likes to give back and would like to advertise at our upcoming NNO BBQ or Sponsor a future newsletter mailing, please let me know!
- Neighbor hosted events
 - The Jacoby family on Glen Cove are hosting a bi-weekly neighborhood BBQ/lawn games at their house (backs up to the Sail Wind/Timberlake Trail pond.
- Future ideas: Shorewood night at a Homestead Football or Basketball game (discounted tickets), etc.

ITEM 4: QUESTION AND ANSWER SESSION

ITEM 5: ADJOURNMENT TO MEETING